

Henderson County Public Library Board of Trustees Meeting

October 2, 2017

President Russell called the meeting to order at 4:58 p.m. Present were Eisenmayer, Fisher, Pullen, Russell, Zielke and Director Smith and Accounting Clerk Hilligoss. Excused Painter and Roessler.

Prop A: Pullen moved and a second by Zielke to approve the 2017 Tax Levy Ordinance Number 17-4 to be levied for \$253,900.00. Roll was called and motion carried.

Fisher moved and a second by Zielke to approve the minutes from the September 11, 2017 special meeting and the corrected minutes of the September 11, 2017 meeting.

Financial Report: Current assests as of 9/30/2017 are \$284,878.77. Expenses for September \$29,051.90. Income for September \$809.41. Raritan State Bank CD \$52,715.63. Casey State Bank CD \$50,237.12.

Prop B: Zielke moved and a second by Fisher to approve the financial report. Roll was called and motion carried.

Circulation: Checkouts for September	Library	4133	Bookmobile	1437
Interlibrary Loans for September	Library In	275	Out	313
E-book checkouts for September		125		
E-read checkouts for September		1		
Library attendance for September		781		678

Prop C: Pullen moved and a second by Fisher to renew the Raritan State Bank CD maturing on October 6, 2017 at the then current rate. Roll was called and motion carried.

Director Smith had meetings with each staff member during September going over job duties, job performance and ideas and concerns. Communication is good with staff. Could be adding another age group for Tuesday Story Time so there would be 3 age groups. Also considering a survey of patrons.

ILA Rise Up conference is October 10-12, 2017 at Tinley Park. Il. Director Smith will be attending this conference.

The Bookmobile blew a tire on 9/12/2017 and knocked the fuel line pipe off. Gullberg's repaired the fuel line pipe and put it back on and put a new tire on delivered by Flatt's Tire Service. A new gas cap was ordered at Absolute Transportation on 9/13/2017. New tires were put on 9/25/2017.

SmartProcure submitted a commercial FOIA request on 9/26/2017 for any and all purchasing records from 6/2/2017 to current. Accounting Clerk Hilligoss pulled the files from QuickBooks and sent the file on 9/26/2017.

Prop D: Pullen moved to accept the bid from Bigger Electric for \$2,662.52 for 3 new ceiling fans and a second by Zielke. Roll was called and motion carried.

Prop E: Fisher moved to accept the bid from John Knapp and Ron White for \$4,359.17 to replace the flooring in the meeting room. The motion was seconded by Zielke. Roll was called and motion carried.

- Tumble Books is now working. The URL was different between the library and the school.

The meeting was adjourned at 6:29 p.m.

Next meeting will be November 6, 2017 at 5:00 p.m.

Respectfully submitted,

Sharon Eisenmayer, Secretary