

15. Building Maintenance and Goals –

- Flooring for the work room and behind circulation counter.
- East window pane to be replaced. Burlington Glass
- Caulk all of the windows under awnings and the north and south windows.

16. Other –

- Book Sale is being held Sept. 21 – Sept. 27th. Open until 7:00 pm two evenings this year Friday, Sept. 21 and Monday, Sept. 24th.
- 9-10-18 and 9-11-18 – Held AARP Smart Driver Course held over two afternoons 12-4 with four in attendance.
- 9-11-18 – Received a letter from Amanda Rousonelos Henderson County Clerk asking to use the meeting room as a polling place for the November 6, 2018 General Election.
- 9-14-18 – Burlington Glass tech fixed the front north door with a part for the closure.
- 9-18-18 – Office Specialist tech here to do routine preventative maintenance on the copy machine. We asked him to help us with issues to the staff computers not receiving scans. He helped with a fax issue also.
- 9-19-18 Book Discussion group September speaker was Jenna Wachtveitl, Education Specialist, Alzheimer's Association Illinois Chapter, Peoria, Il with 15 in attendance. Her program was "*Know the 10 Signs: Early Detection Matters.*"

Next meeting is November 5, 2018 at 5:00 p.m.