

## JULY AGENDA

1. Call to Order – **Monday, July 2, 2018**, at 5:00 p.m. at the Library.
2. Roll Call

_____ Bates	_____ Fisher	_____ Roessler
_____ Eisenmayer	_____ Painter	_____ Russell
	_____ Pullen	
3. Minutes of June 4th meeting.
4. Financial Report for June.
3. Preliminary Budget 2018-2019 – vote to approve.
4. Circulation for June.
5. Review of prior year’s secretary minutes by two board members – certificate to sign.
6. By-Laws – review vote to approve.
7. Disaster Plan – vote to approve.
8. Personnel
9. Patron Survey – Director Smith and Allaman have been working with eSurveysPro.com.
10. East Window – Burlington Glass
11. The annual Audit is to be scheduled for July with Cavanaugh, Davies, Blackman & Cramblet, Monmouth, IL.
12. End of Summer Reading Party will be on Saturday July 21, 2018, I will need some board members to serve the lunch. Mallie Rodeffer, Tristann, Brynn and Ellison Johnson has been volunteering on Tuesday mornings. Summer reading kids registered: 186 – Library and 20 – Bookmobile. The kids have read 1,065 books and if they reach the goal of 5,000 books read...Director Smith has to kiss a goat.
13. Management Association’s 2018 Library Survey Report
  - The survey contains data from 147 Illinois libraries. The 2018 edition reports base pay compensation for 58 library-specific positions, which is broken out by budget, population served, and employment size. Additionally, several benefit questions were added and/or written to provide more meaningful data to survey participants and users. It is their hope that we will use this data to benchmark your current

practices, make sound business decisions and stay competitive with the market. RAILS provides this service to libraries with Management Association.

14. Association of Rural & Small Libraries Conference will be held in Springfield, IL, September 13th, 14th, 15th, 2018. Director Smith and Trustee Roessler are both registered to attend.
15. Illinois Library Association (ILA) Annual Conference will be held in Peoria, IL, October 9<sup>th</sup>, 10th, 11<sup>th</sup>, 2018. The early bird rate is due by Sept. 1 2018. Director Smith is registered.
16. Other –
  - 6-5-18 – Special guest appearance for storytime Johnny Appleseed. The kids made apple crafts, trail mix and planted apple seeds and apple gourds seeds. The Henderson County Historical Society bought the seeds and trail mix.
  - 6-9-18 – Held three drawing classes with Bill Douglas with 19 in attendance.
  - 6-11-18 – Director Smith gave the Biggsville Fire Department a tour of the library and the furnace room. They would like to do this annually.
  - 6-12-18 – Director Smith took 2 public computers and staff room CPU to CCS to be worked on.
  - 6-19-18 – Anna Damos, Illinois Ag in the Classroom coordinator read a story at storytime. The kids made a craft and their own pizza to take home.
  - 6-26-18 – Stepping stones, green screen and crafts along with storytime
  - Purchased a few more t-shirts for 1000 Books Before Kindergarten with memorial money from Goff Screen Printing.
  - Purchased t-shirts for summer reading to tie-dye from Goff Screen Printing.

Next meeting is August 13, 2018 at 5:00 p.m.