

APRIL 2019 AGENDA

1. Call to Order – **Monday, April 1, 2019**, at 5:00 p.m. at the Library.
2. Roll Call

_____ Bates	_____ Fisher	_____ Roessler
_____ Eisenmayer	_____ Painter	_____ Russell
	_____ Pullen	
3. Meeting with staff member Mary Allaman
4. Minutes of March 4th meeting.
5. Financial Report for March.
6. Employees – Minimum wage increase
 - Employees - \$15 minimum wage from the current \$8.25. The wage will rise for those 18 of age and older on:
 - January 1, 2020 to \$9.25
 - July 1, 2020 to \$10
 - January 1, 2021 to \$11
 - January 1, 2022 to \$12
 - January 1, 2023 to \$13
 - January 1, 2024 to \$14
 - January 1, 2025 to \$15
7. Committee
 - Form Finance Committee
8. Circulation for March.
9. Per Capita Grant – 3-18-19 received the award letter from Jesse White, Secretary of State for the FY2019 Illinois Public Library Per Capita Grant in the amount of \$9,163.75. Over \$15.4 million is being awarded this year.
10. Statement of Economic Interests needs signatures and date
11. Certificate of Status of Exempt Property – Board President to sign and date.
12. Personnel Policy – review
13. Staff
 - Lisa Miller to work this summer June & July.
 - Graphic Designer – Packages or pay by project.

14. Job Descriptions – to review and approve

15. Henderson County Public Library Policies to review and Approve

- Collection Management Policy
- General Operations Policy
- Hours of Operation
- Library Materials
- Local Records Retention Policy
- Patron Registration
- Test Proctoring Policy

16. Disaster Plan – changes made - review

17. The library supports intellectual freedom statements to review as policy:

- American Library Association Freedom to View Statement
- American Library Association Library Bill of Rights
- American Library Association Freedom to Read Statement

18. Building and Grounds –

- West Windows in entryway
- All Windows caulked and washed inside/outside

19. Long Term Goals

- Furnaces
- Flooring in front of the circulation counter
- Generator
- Parking Lot Repairs
- Additional Parking
- Exterior lighting on the building replace with LED lighting
- Interior lighting replace with LED lighting

20. Board positions –

Does anyone want to make a change? Current positions:

President – Diana Russell, 2024

Vice-President – Thomas Pullen, 2021

Secretary – Sharon Eisenmayer, 2022

Treasurer – Judy Roessler, 2022

Trustee – Charleen Fisher, 2022

Trustee – Jennifer Painter, 2021

Trustee- Susan Bates, 2024

21. Other –

- 3-6-19 – Oquawka Headstart came to visit the library. They had 18 students and we divided them into two groups, Director Smith held storytime and songs and Mary Allaman made a craft with the children.
- 3-6-19 – Director Smith was invited to West Central Elementary School where Mrs. Charlotte Ackermann presented the Henderson County PL with a check for \$86.00 from the pennies collected for kindergarten.
- 3-19-19 – Stained Glass window in memory of Art Kane was delivered and hung in the north window. Starlight Art Glass Studio bill was \$374. We will get a plaque engraved to place on the bottom of the window stating: Arthur Kane Board of Trustee July 10, 1978 – April 3, 2016.
- 3-21-19 – RSA Day held at Peoria PL Main Branch .Director Smith and Allaman attended.
- Fancy Nancy Tea Party will be held Saturday, April 13, 2019 at 2pm. We have 16 table hostesses.
- Summer reading begins May 28 – July 20, 2019, the theme is “Showtime at your Library”. Donation list of items for crafts is on the front counter.

Next meeting is May 6, 2019 at 5:00 p.m.