

Henderson County Public Library Board of Trustees Meeting

August 14, 2017

President Russell called the meeting to order at 4:57 p.m. Present were Eisenmayer, Fisher, Painter, Pullen, Rosessler, Russell, Zielke and Director Smith and Accounting Clerk Hilligoss.

The board reviewed the Audit Report compiled by Cavanaugh Davies Blackman & Cramblet on July 27, 2017. Pullen made the motion with a second by Painter to approve the report. Motion carried.

Roessler moved and a second by Zielke to approve the minutes from the July 10, 2017 meeting. Motion carried.

Financial Report: Current assets as of 7/31/2017 are \$298,807.16. Expenses for July \$21,531.03. Income for July was \$136,574.04. Raritan State Bank CD is \$53,644.04 and Casey State Bank CD is \$50,237.12.

Prop A: Fisher moved and second by Painter to approve financial report. Roll was called and motion carried.

Circulation: Checkouts for July	Library	4188	Bookmobile	915
Interlibrary Loans for July	Library In	243	Out	288
E-book checkouts for July		166		
E-read checkouts for July		5		
Library attendance for July		1235		263

The board reviewed the Preliminary Budget & Appropriations Ordinance for 2017 -2018 prepared by the attorney. Action will be at the September 11, 2017 board meeting.

Prop B: Zielke moved with a second by Pullen to accept the Annual Financial Report for July 1, 2016 to June 30, 2017. Roll was called and motion carried.

The first installment of the Tax Levy Money for 2017-2018 was received on July 3, 2017 in the amount of \$134,596.14

Lisa Miller worked part-time in June and July helping with crafts and the summer reading party. Interviews are continuing for a part time position.

Summer Reading 2017: 220 children were registered; 38 kids on the Bookmobile and 182 kids in the library. 151 of the children met their first reading goal. The party was held Saturday July 22, 2017. The children have read a total of 4,830 books in the library and on the Bookmobile this summer. On Tuesday, July 25 as the reward for reaching the goal of almost 5,000 books read the Library Director had to kiss a goat. Thank you to Eisenmayer, Fisher, Painter and Roessler for helping with the party.

Building Maintenance and Goals: need to consider replacing the carpet in the meeting room with laminate.

Per Capita and Equalization grant application will be available online October 1,2017 and will be due on January 15, 2018. The board will review chapter 12 and Trustee Facts File and discuss at the next board meeting on September 11,2017.

Painter and Russell have reviewed the prior years secretary minutes.

Salary survey was shared with the board.

Other-

- 7-7-17 - Kenneth Reynolds donated a Clear View + Magnification Machine which had been given to his father by the VA.
- 7-12-17 - The internet was running slow, kicking us off Workflows. Frontier tech came and ran speed test and we were running at .01 mg instead of 3 mg. Bob Lionberger of CCS was called and came to the library on 7-13-2017.
- 7-13-17 - Bob Lionberger of CCS tested our Sonicfirewall and it was working fine. The frontier tech said he would up our speed and with Bob's test we were at 5.97mg. Bob felt our speed problem is coming from the 5 Windows 10 newer public access computers running updates. Bob came back on July 20 to run the updates on each computer using his flash drive and turned on the antivirus protection on the 5 Windows 10 computers
- 7-17-17 - Sherwood Company hung the new Awnings.
- 7-17-17 - Director Smith met with Quentin Peterson and he and his Ignite Youth Group are willing to work on 3 landscape projects. They will try to complete the jobs before school starts in August.
- 7-22-17 – Held the end of summer reading party. Absolute Science with Rick Brammer, face painting by Laura Anderson, caricature drawing by Bill Douglas, tie-dye t-shirts, snow cones, popcorn and lunch for 150 people.
- 7-26-17 – Monthly Book Discussion showcased Area Youth with 1 adult and 8 young people telling our group about the organizations they are involved in and how it has helped our community and their selves grow as individuals.
- 7-27-17 – Took Bookmobile to Country Auto for generator oil change and new light switch.
- 7-27-17 – Brockway tech was here to do routine maintenance and change the filters. He checked the first air conditioner unit that has been making a noise. The unit has bad valves and was shut off.
- Library has been invited to participate in the Health Fair on Wednesday, August 16, 2017 from noon to 3 pm at the Stronghurst Park. Sarah is taking the Bookmovile and will check out items while Director Smith will set up a table and register new users.
- Conner and Sarah attended the school registration on August 8 and 10 to register new users.
- Small World Day Care and Pre School in Stronghurst is closing.
- Schedule for the Bookmobile is being reworked.
- Travis Pence has the signs printed for the Union High School and Southern High School composite pictures.
- A new paper shredder was installed. The previous shredder quit working.
- Director Smith shared the current CD interest rates from Casey State Bank.

The meeting was adjourned at 6:52 p.m.

Next meeting will be September 11, 2017 at 5:00 p.m.

Respectfully submitted,

Sharon Eisenmayer, Secretary