

Authority to Spend Policy

The library director of the Henderson County Public Library District is authorized to spend up to \$500.00 on any single item without prior board approval. The Henderson County Public Library District may spend in excess of \$20,000.00* only after completing the formal bid process as described in Illinois Law. In case of extreme emergency, the library director of the Henderson County Public Library District may spend \$501.00 in addition to \$19,999.00 with the approval of any two library board members so long as the amount does not exceed the threshold requiring a formal bidding process. *Note: The statutory amount is \$20,000 and this entry cannot be any higher than that but can be lower in the discretion of the Board, where it is self-imposing.