

Henderson County Public Library Board of Trustees Meeting

January 4, 2019

President Russell called the meeting to order at 5:03p.m. Present were Bates, Eisenmayer, Fisher, Painter, Pullen, Russell, Director Smith and Accounting Clerk Hilligoss. Roessler arrived at 5:15 p.m.

Bates moved with a second by Painter to approve the minutes from the December 3, 2018 meeting. Motion carried.

Financial Report: Current assets are \$330,414.97. Expenses for December were \$29,839.72. Income for December was \$1,429.63. Raritan State Bank CD is \$53,494.56 with a 2.40 rate. Casey State Bank CD is \$51,057.12 with a 1.25 rate and Casey State Bank CD#2 is \$50,311.64 with a 2.50 rate.

Prop A: Fisher moved with a second by Pullen to approve the Financial Report. Roll was called and motion carried with Roessler abstaining.

Casey State Bank Cd#2 was due on January 10, 2019. It renewed at 2.50 rate for 1 year.

Circulation: Library checkouts	2534	Bookmobile checkouts	938
Interlibrary loans in	249	Out	346
Total circulation for December	3472		
E-books checkouts	186	E-read Illinois checkouts	3
Library attendance	871	Bookmobile attendance	322

Director Smith submitted the FY 2019 Per Capita Grant Application and the FY 2016 Expenditure Report by email on December 10, 2018.

Staff changes: Sloan Fisher's last day at the Library was on December 27, 2018 and Tristin Johnson's first day at the Library was December 22, 2018.

Director Smith emailed the FOIA request on the library elected boards and officials on December 18,2018 to Local Labs. The request came from Local Labs a publisher of Prairie State Wire, and online publication that reports on and informs the public about local government activities.

Prop B: Pullen moved with a second by Fisher to approve the estimate of \$5,736.05 to replace the flooring behind the circulation counter and the work room. Roll was called and motion carried.

Director Smith gave each board member a copy of Library Days and Dates to Remember for 2019.

On January 3, 2019 Director Smith completed the Illinois State Library Annual Certification online.

The annual billing from Tyco Simplex Grinnell for the Fire Alarm Contract was received in the amount of \$539.59. This contract provides free testing and inspection of the fire alarm system with parts and service being billable.

Other –

- Kathy Whitson from the Biggsville United Presbyterian Church would like to use the library meeting room for a book club for 3rd to 5th graders after school starting on January 29, 2019.
- Nov 29, Nov. 30 and Dec. 1, 2018 – Gingerbread House Decorating Days held with 281 houses decorated, 29 houses for take out for a total of 310 houses.
- 12-1-18 – The Bookmobile was in the Oquawka Lighted Christmas Parade with Cassidy driving, walking was Smith, Allaman, Fisher and Sue Bates.
- 12-3-18 and 12-4-18 – Tharp’s Masonry completed the work repairing 4 blocks, the cracks and sealant.
- 12-6-18 – Director Smith met with Joe Trapp, Ameren Illinois Engineering Representative Division 1 Galesburg Engineering to measure parking lot, decide on light pole location and how many light poles. On 12-20-19 the job has been released and has 3 weeks within to begin construction of the 3 light poles. Wires will be run underground with no cost to the library. The lights will be LED. The lights will be automatic coming on and going off. There will be a monthly charge per light just under \$6.00 per light.
- 12-8-18 - Santa Claus came to the library on Saturday Dec. 8th and read the children “Twas the Night Before Christmas”. Anita Smith read to the children and then moved into the meeting taking pictures of the children with Santa and each child received a candy cane. A breakfast of donuts, juice and chocolate milk was served to 97 children and adults by Debbie Gillam, Maddie Leath and Loreena Baker with Mary Allaman and Sloan Fisher working the circulation counter.
- 12-12-18 – 4th Annual Christmas Sing with 8 singers and 1 Christmas reading with Gillam hosting the Christmas sing. Refreshments were served and a visit from Santa.
- 12-14-18 – Henderson County Board of Review held a hearing on a complaint from Consolidated Grain and Barge Co., to change the complainant’s value to their request their assessment. The board of review voted no changes to be made.
- 12-20-18 – Bookmobile generator oil was changed by Absolute Transportation.
- Building and Maitanance:

Long Term Goals

Short Term Goals

Next meeting is February 4, 2019
at 5:00 p.m.

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Meeting adjourned at 6:30 p.m.

Next meeting is Monday February 4, 2019 at 5:00 p.m.

Respectfully submitted,

Sharon Eisenmayer, Secretary

