

Henderson County Public Library Board of Trustees Meeting

November 6, 2017

President Russell called the meeting or order at 5:28 p.m. Present were Eisenmayer Painter, Pullen, Roessler, Russell, Zielke and Director Smith and Accounting Clerk Hilligoss. Excused Fisher.

Roessler moved and a second by Painter to approve the minutes from the October 2, 2017 meeting.

Financial Report: Current assets as of 10,31,2017 are \$356,359.60. Expenses for October \$18,715.47. Income for October \$69,196.30. Raritan State Bank CD \$52,750.30. Casey State Bank CD \$50,412.51.

Prop A: Pullen moved and a second by Zielke to approve the financial report. Roll was called and motion carried.

Circulation: Checkouts for October	Library	3587	Bookmobile	1348
Interlibrary Loans for October	Library In	362	Out	383
E-book checkouts for October		152		
E-read checkouts for October		0		
Library attendance for October		848		483

The Henderson County Public Library District By-Laws and Policies were distributed and the board began reviewing the By-Laws and Policies.

The proposed closed dates for the Library for 2018 are as follows: Jan.1, Jan.2, May 28, July 4, Sept.3, Nov.22, Dec. 24, Dec. 25, and Dec. 31. Painter moved with a second by Roessler to accept these closed dates. Motion carried.

A safety deposit lock box was opened at Casey State Bank. Director Smith, Russell, Roessler and Zielke are approved users for the lock box.

Gingerbread House Decorating Days will be Thur. Nov. 30 1 pm – 8 pm, Fri. Dec. 1 pm – 8 pm, Sat. Dec.2 8 am – 12 pm.

Director Smith recapped the Illinois Library Association Conference held on October 10-12, 2017 at Tinley Park Convention Center.

Upcoming community outreach opportunities will be on Fri. Nov. 17 at the Stronghurst Christmas Walk from 5 pm to 7 pm and Sat. Dec.2 at the Oquawka Christmas Parade 5 pm.

Director Smith will be attending an ALA webinar hosted by RAILS at the East Peoria training lab on Nov. 6, Nov. 13 and Nov. 20. The webinar is Library Director Bootcamp: Getting the Skills You Need.

A community survey, bookmobile stops and a strategic plan were discussed.

There is a possible grant opportunity from Rural Development for use by the library.

Other –

- 10-2-17 – Brockway performed Quarterly Preventive Maintenance on the furnaces. They opened the damper vents for the director office, replaced a flame rod in one of the furnace units.
- 10-12-17 – Burlington Glass replaced the broken window pane in the east window.
- 10-13-17 – Gillam and Hilligoss located the Southern 1984 HS composite picture. We are still missing the 2003 picture.
- 10-18-17 – Peggy Kulczewski local author spoke to the Book Discussion group with 16 in attendance.
- Stained Glass Picture – update from Fisher.
- Meeting Room Flooring is in – Ron White will get with Library Director for best time to install.
- Ceiling Fans update.
- Block wall removal update.

The meeting was adjourned at 6:55 p.m.

Next meeting will be December 4, 2017 at 5:00 p.m.

Respectfully submitted,

Sharon Eisenmayer, Secretary