

Henderson County Public Library Board of Trustees
March 2, 2020

Vice President Pullen called the meeting to order at 5:00 p.m. Present were Bates, Eisenmayer, Fisher, Pullen, Roessler, Director Smith and Accounting Clerk Hilligoss. Painter and Russell were excused.

The board met with staff member Brenda Tee.

Roessler moved with a second by Fisher to approve the minutes with corrections from the February 3, 2020 meeting. Motion carried.

Financial Report: Current assets are \$324,643.06. Expenses for February were \$17,679.60. Income for February was \$515.14. Raritan CD #1 balance \$54,915.88. Raritan CD #2 balance \$50,080.75. Casey State Bank CD #1 balance \$52,521.54. Casey State Bank CD #2 balance \$51,547.57.

Prop A: Eisenmayer moved with a second by Bates to approve the financial report. Roll was called and motion carried.

Circulation for February

Library checkouts	3376	Bookmobile checkouts	1319
Interlibrary loans in	421	Out	409
Total circulation for February	4695		
E-books checkouts	229	E-read Illinois checkout	15
Library attendance	724	Bookmobile attendance	581

Staff member Brenda Tee is holding computer classes on Mondays and Thursday s from 1:30 p.m. to 2:30 p.m.

The Statement of Economic Interests was completed by the board members present.

Reminder: The Library Survey is open from February 17, 2020 through March 20, 2020 and can be done online or by paper.

Johnson Controls (Tyco Simplex Grinnell) completed the annual fire alarm system test on February 17, 2020 with no deficiencies. The annual bill of \$506.66 includes 24 hour monitoring, repair and /or replacement of communicator as needed, daily review of condition codes and one program change per year.

Fisher moved with a second by Bates to approve the Social Media Policy. Motion carried.

The board reviewed Chapter 1 (Core Standards) of the new edition of Serving Our Public 4.0 Standards for Illinois Public Libraries.

Director Smith renewed Library Staff Level 1 Annual Membership for \$49.00 with the Association for Rural and Small Libraries. The 2020 ARSL Conference SOAR with Libraries Sharing Our Amazing Resources will be September 30 through October 3, 2020 in Wichita, Kansas.

West Central Elementary School Kindergarten classes presented the Director with a check for \$86.58 from the pennies they collected.

14. Other –

- 2-5-20 - Director Smith was invited to be a guest reader at West Central Ele. School for World Read A-loud Day. Director read to Mrs. Ford's kindergarten class, students in 2nd grade Miss Allaman, 4th grade Mrs. Ravenscraft and 5th grade Mrs. Winter's classes. Author Anne Grall Reichel was a guest that spoke twice and Director attended the 1:00 pm session.
- 2-6-20 - Director Smith attended the RSA User Group webinar.
- 2-6-20 – Director Smith attended the webinar Top Employment Law Issues presented by Jim Griffin, Employment Counsel of HR Source sponsored by RAILS.
- 2-13-20 – Director Smith attended to webinar “Library Use of Social Media – Navigating the Legal Landscape” presented by Julie Tappendorf, attorney for Ancel Glink P.C. Chicago sponsored by RAILS.
- 2-14-20 – Director Smith attended the Western Illinois Library Legislative Meet-up at the Galesburg Public Library sponsored by Illinois Library Association.
- 2-14-20 – ABC Fire Extinguisher completed preventative maintenance on all fire extinguishers.
- 2-18-20 – Director Smith attended a webinar Helping the Public Complete the 2020 Census, sponsored by RAILS.
- 2-19-20 – Coral Seitz, Riverbanks Fabric & More of Oquawka spoke to our Book Discussion Group. There was 11 in attendance.
- 2-20-20 – Henderson County Genealogy & Family History Society held their meeting with Fran Work as their speaker about Stronghurst, Il. 1887-1969.
- 2-20-20 – Director Smith received a letter from McDonough Telephone Cooperative requesting our support for them with the Connect Illinois Broadband grant application. With the assistance of this grant, McDonough Telephone Cooperative's expanded fiber broadband network bringing faster internet service to the Media, Biggsville and Gladstone areas. Director Smith wrote a letter on behalf of the McDonough Telephone Cooperative in support.
- 2-25-20 – Census Application Event 9:00 am – noon.
- 2-25-20 – Director Smith and Charlotte Ackermann, West Central Ele. Kindergarten teacher met to begin putting together STEM backpacks that can then be checked out at the library.
- 2-26-20 – Kevin Geary a Henderson County resident is forming a 2020 Census committee with the first meeting held at the Library on Feb. 26th at 6 pm.
- Turning Pages Book Club 2019 Year End Report

- Fancy Nancy Tea Party will be on Saturday April 18, 2020 from 2-4. We will be holding the one tea time again this year. Director Smith will be holding a meeting for table hostesses on Tuesday, March 3rd at 4pm.

Meeting adjourned at 6:35 p.m.

Next meeting is April 6, 2020 at 5:00 p.m.

Respectfully submitted,

Sharon Eisenmayer, Secretary