

Henderson County Public Library Board of Trustees Meeting

July 2, 2018

President Russell called the meeting to order at 4:55 p.m. Present were Bates, Eisenmayer, Fisher, Painter, Pullen, Roessler, Russell and Director Smith and Accounting Clerk Hilligoss.

Roessler moved and a second by Painter to approve the minutes from the June 4, 2018 meeting with corrections. Motion carried.

Financial report: Current assets as of 6/30/2018 are \$206,946.30. Expenses for June \$19,672.89. Income for June \$611.14. Raritan State Bank CD \$53,102.65. Casey State Bank CD \$50,713.29.

Prop A: Bates moved and a second by Pullen to approve the financial report. Roll was called and motion carried.

Prop B: Eisenmayer moved and a second by Fisher to approve the Budget for FY 2018-2019. Roll was called and motion carried.

Circulation: Library checkouts	5155	Bookmobile checkouts	1040
Interlibrary loans in	279	Out	399
Total circulation for June was	6195		
E-books checkouts	144	E-read Illinois checkouts	1
Library attendance	1195	Bookmobile attendance	295

The review of the prior year's secretary minutes by board members Bates and Painter will be at the August 13, 2018 board meeting.

The vote to approve the By-Laws will be at the August 13, 2018 board meeting.

Fisher moved and a second by Roessler to approve the Disaster Plan. Motion carried.

Sarah Cassidy cleaned the library June 27, 2018 due to the illness of Becky Price custodian.

Director Smith and Mary Allaman have the questions ready for the patron survey. There is some further work to get it ready for the web page.

The board discussed the bid from Burlington Glass for the east windows. It was decided to obtain a second bid for this repair.

The annual Audit with Cavanaugh, Davies, Blackman and Cramblet, Monmouth, IL. is to be scheduled for July 2018.

The End of Summer Reading Party will be on Saturday July 21, 2018. Roessler, Eisenmayer, Painter, Fisher and Bates volunteered to help with the lunch.

The Management Association's 2018 Library Survey Report was reviewed by the Library.

The Association of Rural and Small Libraries Conference will be held in Springfield, IL on September 13th 14th and 15th, 2018. Director Smith and Trustee Roessler are registered to attend.

The Illinois Library Association Annual Conference will be held in Peoria, IL on October 9th, 10th and 11th, 2018. Director Smith is registered to attend.

Other –

- 6-5-18 – Special guest appearance for storytime Johnny Appleseed. The kids made apple crafts, trail mix and planted apple seeds and apple gourds seeds. The Henderson County Historical Society bought the seeds and trail mix.
- 6-9-18 – Held three drawing classes with Bill Douglas with 19 in attendance.
- 6-11-18 – Director Smith gave the Biggsville Fire Department a tour of the library and the furnace room. They would like to do this annually.
- 6-12-18 – Director Smith took 2 public computers and staff room CPU to CCS to be worked on.
- 6-19-18 – Anna Damos, Illinois Ag in the Classroom coordinator read a story at storytime. The kids made a craft and their own pizza to take home.
- 6-26-18 – Stepping stones, green screen and crafts along with storytime
- Purchased a few more t-shirts for 1000 Books Before Kindergarten with memorial money from Goff Screen Printing.
- Purchased t-shirts for summer reading to tie-dye from Goff Screen Printing.

The meeting was adjourned at 6:33 p.m.

Next meeting is August 13, 2018 at 5:00 p.m.

Respectfully submitted,

Sharon Eisenmayer, Secretary

