

Henderson County Public Library Board of Trustees Meeting

August 13, 2018

Vice President Pullen called the meeting to order at 4:55 p.m. Present were Eisenmayer, Fisher, Pullen, Roessler, and Director Smith and Accounting Clerk Hilligoss. Bates, Painter and Russell were excused.

The review of the Audit Report by Cavanaugh Davies Blackman & Cramblet, Monmouth, IL was tabled until the September 10, 2018 board meeting.

Fisher moved and a second by Roessler to approve the minutes from the July 2, 2018 meeting. Motion carried

Financial report: Current assets as of 7/31/2018 are \$319,237.99. Expenses for July \$28,984.08 Income for July \$142,356.88. Raritan State Bank CD \$53,146.31. Casey State Bank CD \$50,883.98.

Prop A: Fisher moved and a second by Eisenmayer to approve the financial report. Roll was called and motion carried.

Circulation: Library checkouts	3712	Bookmobile checkouts	835
Interlibrary loans in	366	Out	399
Total circulation for July was	4547		
E-books checkouts	157	E-read Illinois checkouts	2
Library attendance	1090	Bookmobile attendance	258

The board will review and vote on the Preliminary Budget and Appropriations Ordinance at the special September 10, 2018 meeting. The Levy will be brought to the September 10, 2018 meeting to review and will be voted on at the October 1, 2018 meeting.

The Annual Financial Report for July 2, 2017 through June 30, 2018 was signed by the treasurer.

The first installment of the tax levy for FY2018-2019 was received on July 27, 2018 for \$140,868.87.

The review of the prior year's secretary minutes by two board members will be tabled until the September 10, 2018 meeting.

The review of the By-Laws review and vote will be tabled until the September 10, 2018 meeting.

Lisa Miller worked part-time in June and July helping with crafts and the summer reading party.

The Summer Reading program for 2018 had 208 children registered. There were 30 kids registered on the Bookmobile and 178 registered in the library. 134 of the children met their first reading goal. The party was held on Saturday July 21, 2018. 4074 books have been read by the children in the library and on the Bookmobile this summer.

Director Smith presented the FY 2019 requirements for the Per Capita Grant .

Other -

- 7-11-18 – Brockway tech was here to do routine maintenance and change the filters on the air conditioning units – said everything looks fine.
 - 7-21-18 – Held the end of summer reading party with 199 registered to attend. Absolute Science with Rick Brammer, face painting by Laura Anderson, caricature drawing by Bill Douglas, bounce houses by Deliver the Party, tie-dye t-shirts, snow cones, popcorn and lunch.
 - 7-25-18 – Our monthly Book Discussion speaker Peggy Ma talking about the life of Mary Englebreight.
 - Library has been invited to send flyers to the Health Fair on Wednesday, August 15, 2018.
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- Becky Price, janitor will have surgery on August 23, 2018. Sarah Cassidy will clean in her absence.
 - The generator oil on the Bookmobile was changed on July 27, 2018 at Absolute Transportation.

The meeting was adjourned at 6:00 p.m.

Next meeting is September 10, 2018 at 5:00 p.m.

Respectfully submitted,

Sharon Eisenmayer, Secretary

