

Henderson County Public Library Board of Trustees Special Meeting

September 10, 2018

President Russell called the meeting to order at 5:00 p.m. Present were Bates, Eisenmayer, Fisher, Painter, Pullen, Russell and Director Smith and Accounting Clerk Hilligoss.

The board reviewed the Budget and Appropriations Ordinance 18-3 2018-2019.

Prop A: Pullen moved and a second by Bates to approve the Budget and Appropriations 18-3 2018-2019. Roll was called and motion carried.

The meeting was adjourned at 5:12 p.m.

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September 10, 2018

President Russell called the meeting to order at 5:12 p.m. Present were Bates, Eisenmayer, Fisher, Painter, Pullen, Russell and Director Smith and Accounting Clerk Hilligoss. Roessler arrived at 5:20 pm.

Fisher moved and a second by Painter to approve the minutes from the August 13, 2018 meeting . Motion carried.

Financial Report: Current assets as of 8/31/2018 are \$291,192.06. Expenses for August \$30,112.30. Income for August \$961.47. Raritan State Bank CD \$53,191.47. Casey State Bank CD \$50,833.98.

Prop A: Eisenmayer moved and a second by Pullen to approve the financial report. Roll was called and motion carried.

Tax Levy 1st installment was received on July 27, 2018 for \$140,868.87.

Raritan State Bank CD renewal date is October 6, 2018. A decision will be made at the October 1, 2018 board meeting.

Prop B: Fisher moved and a second by Painter to move \$50,000.00 from the money market account to a new CD at Casey State Bank. The rate is 2.50% for 12 months.

Circulation: Library checkouts	4361	Bookmobile checkouts	1110
Interlibrary loans in	233	Out	411
Total circulation for August was 5471			
E-books checkouts	172	E-read Illinois checkouts	0
Library attendance	917	Bookmobile attendance	412

The board reviewed the Audit Report by Cavanaugh Davies Blackman & Cramblet of Monmouth,IL.

The certificate was signed by Bates and Painter who reviewed the prior years secretary minutes.

Director Smith submitted the Illinois Public Library Annual Report online on August 8, 2018.

Prop C: Painter made a motion with a second by Bates of have Burlington Glass repair the east windows in the Library. Roll was called and motion carried.

The Association for Rural and Small Libraries Conference will be September 13-15, 2018 in Springfield, Il. Director Smith and Trustee Roessler are registered to attend.

Director Smith is registered to attend "Libraries All Inclusive Conference" by the Illinois Library Association at Peoria Civic Center, Peoria, Il. on October 9-11. 2018.

Illinois Public Library Per Capita and Equalization grant application will be available online October 1, 2018 and due on January 15, 2019.

Other –

- 8-6-18; 8-8-18– school registration. Sloan Fisher, Conner Hill and Sarah Cassiday each worked at the library table and registered all 1st graders through 8th graders at West Central Elementary School.
- 8-9-18 – Dan Allaman installed one of the wooden top book shelves over the juvenile paperback section. And on 8-25-18 he installed the second wooden top book shelf over the new adult large print fiction section.
- 8-9-18 – Brockway was called one of the furnaces was making a vibrating noise. The wheel bearings went out of the blower on the furnace and had to replace the motor and wheel bearings.
- 8-11-18 – Hosted the 1000 Books Before Kindergarten Party for the graduates. A total of 13 children reached 1000 books. We had 36 in attendance. The children make their own book titled " I Wish that I had 1000..." , we had pictures cut out of magazines for them to choose to glue into their book, served cupcakes and ice cream, played a game and took each child's picture for the *Wall of Champions*.
- 8-16-18 –Locker Night was held at the West Central Middle School from 5-7 and Sarah Cassiday set up a table to register bookmobile cards. Director Smith set up a table at the West Central Elementary School from 5-7 and registered bookmobile cards.
- 8-17-18 – The Henderson County Family & Genealogy Society gave the Henderson County PLD a check for \$500 in appreciation for all of the efforts of the library staff to keep the genealogy society viable.
- 8-21-18 – Two associates with Parents as Teachers have asked the Director to partner with the library for storytime every other week. They want to help the library and get the word out to the parents/grandparents about their services.
- 8-21-18 – Anna Damos sent the library 3 agriculture books donated from Warren-Henderson Ag Education Partnership and a check to cover the June 19th pizza day expenses.
- 8-30-18 – West Central Elementary School principal invited Director Smith to help with the ice cream party for the 107 children that met their first reading goal with the summer reading program.

- Storytime groups – Tristan Johnson has volunteered to lead the 1st – 4th graders and Debbie is leading the 5th-8th graders.
- Book Sale will be Friday, Sept. 21 9am-7pm, Saturday, Sept. 22 9-5; Monday, Sept. 24 9am-7pm; Tuesday, Sept. 25 – Thursday, Sept. 27 9am-5pm.
- Upcoming events the library will be holding book sale tables at: FOCC Christmas Craft and Vendor Fair on Saturday, November 3 8am-2pm – FOCC has asked the library to host a craft and game table for the children so their parents can shop and the Stronghurst Christmas Walk on Friday, November 16 from 5pm-7pm. The Oquawka Lighted Christmas Parade on Saturday, December 1 at 5:30pm.
- The front door is sticking. Burlington Glass will repair.
- Jim and Doris Cook donated a map of 1831 Illinois to the library.
- Bob Lionberger of CCS disconnected the Sonic Firewall as it is not needed.

The meeting was adjourned at 7:25 p.m.

Next meeting is October 1, 2018 at 5:00p.m.

Respectfully submitted,

Sharon Eisenmayer, Secretary