

Henderson County Public Library Board of Trustees Meeting

July 10, 2017

Vice President Pullen called the meeting to order at 5:00 p.m. Present were Eisenmayer, Fisher, Pullen, Roessler, Director Smith and Accounting Clerk Hilligoss. Painter, Russell and Zielke excused.

Fisher moved and a second by Eisenmayer to approve the minutes from the June 5,2017 meeting. Motion carried.

Financial Report: Current assets as of 6/30/2017 are \$184,756.25. Expenses for June \$22,579.81. Income for June was \$2,731.14, Raritan State Bank CD is \$52,609.44. Casey State Bank CD \$50,135.62.

Prop A: Fisher moved and second by Roessler to approve the financial report. Roll was called and motion carried.

Prop B: Fisher moved with a second by Roessler to accept the preliminary budget for 2017-2018. Roll was called and motion carried.

Circulation: Checkouts for June:	Library	5160	Bookmobile	1250
Interlibrary Loans for June	Library In	320	Out	341
E-book checkouts for June		133		
E-read checkouts for June		2		
Library attendance for June		1398		318

Review for prior year's secretary minutes by two board members deferred to next month.

Annual Audit is scheduled for July 27, 2017.

FOIA request for any and all electronic purchasing records for 2016-03-06 to current. Hilligoss ran the report in Quick Books and emailed on June 26,2017.

End of Summer Reading Party will be Saturday July 22, 2017. Eisenmayer, Fisher and Roessler will help serve lunch.

Director Smith shared the Management Association's 2017 Library Survey Report with the board.

Illinois Library Association (ILA) Annual Conference will be held in Tinley Park, Il. October 10-12, 2017. The early bird rate request has been submitted.

The Agnite Youth Group of Stronghurst is favorable to the idea of volunteering to assist with the landscaping. Quentin Peterson with meet with Anita and Judy for instructions.

Ceiling fan project has only 1 bid.

New rope and clips for the flag pole are still needed.

The awning frames for 7 windows have been removed by Sherwood and they will be recovered with new fabric and rehung.

ServiceMaster will be at the library to clean and remove mildew on Wednesday July 12, 2017.

On June 28, 2017 three of the four office chairs were delivered to the library by Office Specialist. The fourth will be delivered later. Memorial money from Fay Russell is being used for this and any remaining funds will be used for the 1000 Books Before Kindergarten t-shirts.

Other-6-7-17 – Bigger Electric replaced a ballast in the Genealogy/Local History Room.

6-9-17 - Took the Bookmobile to Country Auto to check the brakes. They are fine.

Linda Peasley Clifton and Barbara Peasley Thacher donated 2 books to the Library.

The meeting was adjourned at 6:05 p.m.

Next meeting will be August 14, 2017 at 5:00 p.m.

Respectfully submitted,

Sharon Eisenmayer, Secretary