

NOVEMBER AGENDA

1. Call to Order – **Monday, November 6, 2017, at 5:30 p.m.** at the Library.
2. Roll Call

_____Eisenmayer	_____Painter	_____ Russell
_____ Fisher	_____ Pullen	_____ Zielke
	_____ Roessler	
3. Minutes of October 2nd meeting.
4. Financial Report for October.
5. Circulation for October.
6. Staff
7. Review of the Henderson County Public Library District Bylaws.
8. Library Closed Dates 2018: Jan. 1, Jan. 2, May 28, July 4, Sept. 3, Nov. 22, Dec. 24, Dec. 25, Dec. 31.
9. Safety Deposit Lock Box – Director Smith opened the box at Casey State Bank. Director Smith was added to the registration form and given the 2 lock box keys. Russell, Roessler, and Zielke will need to stop in and sign the registration form to be added to approved users for the lock box.
10. Gingerbread House Decorating Days will be:
 - Thur. Dec. 1st 1 pm-8 pm
 - Fri. Dec. 2nd 1 pm-8 pm
 - Sat. Dec.3rd 8 pm -12 pmI will begin to build the gingerbread houses on Friday Nov. 10, 2017. If anyone can help that would be great.
11. Recap Illinois Library Association Conference held Oct. 10-12, 2017.
12. Community Outreach Opportunities Sign Up Sheet.

We have an opportunity to get out into our community and share with the public what services the Library has to offer and register new users. Would you be willing to help promote the Library and work a couple of hours:

 - November 4, Saturday – FOCC Craft & Vendor Show 8am - 3pm
 - November 17, Friday – Stronghurst Christmas Walk 5 - 7pm
 - December 2, Saturday – Oquawka Christmas Parade 5pm

13. Webinar Series hosted by RAILS: Library Director Bootcamp: Getting the Skills You Need. Group viewing of a 3-part ALA webinar series held at RAILS East Peoria training lab on November 6, 13 and 20, 2017, starting at 1:30 pm. This training is free to RAILS members. Director Smith will attend.

14. Goals

- Community Survey
- Bookmobile stops
- Strategic Plan

15. Grant Opportunity from Rural Development.

16. Other –

- 10-2-17 – Brockway performed Quarterly Preventive Maintenance on the furnaces. They opened the damper vents for the director office, replaced a flame rod in one of the furnace units.
- 10-12-17 – Burlington Glass replaced the broken window pane in the east window.
- 10-13-17 – Gillam and Hilligoss located the Southern 1984 HS composite picture. We are still missing the 2003 picture.
- 10-18-17 – Peggy Kulczewski local author spoke to the Book Discussion group with 16 in attendance.
- Stained Glass Picture – update from Fisher.
- Meeting Room Flooring is in – Ron White will get with Library Director for best time to install.
- Ceiling Fans update.
- Block wall removal update.

Next meeting is December 4, 2017 at 5:00 p.m.