

APRIL 2021 AGENDA

1. Call to Order – **Monday, April 5, 2021**, at 5:00 p.m. at the Library.
2. Roll Call

_____ Bates	_____ Fisher	_____ Roessler
_____ Eisenmayer	_____ Painter	_____ Russell
	_____ Pullen	
3. Meeting with staff member Loreena Baker.
4. Minutes of March 1st meeting.
5. Financial Report for March.
6. Circulation for March.
7. Board positions –
Does anyone want to make a change? Current positions:
President – Diana Russell, 2024
Vice-President – Thomas Pullen, 2027
Secretary – Sharon Eisenmayer, 2022
Treasurer – Judy Roessler, 2022
Trustee – Charleen Fisher, 2022
Trustee – Jennifer Painter, 2027
Trustee- Susan Bates, 2024
8. Open Meetings Act Designee – Director Smith is the designated employee and has completed the annual electronic training on 2-25-21.
9. Freedom of Information Act Officer – Director Smith is the designated employee to act as FOIA Officer and has completed the annual electronic training on 2-25-21.
10. Virtual Fancy Nancy Tea Party scheduled for Saturday, April 10, 2021 – recorded.
 - Baker is working on the recording and editing.
 - Director emailed HarperCollins Children’s Books for permission to read 5 books.
 - Photo Booth - by appointment Monday March 29 – Friday April 10
11. Survey Results – Virtual Programs
12. Bookmobile –
 - 3-9-21 - Repairs Stronghurst Collision & Repair – attach the panel to the left of the side door and the panel to the left of the gas cap.

- 3-22-21 – Absolute Transportation – generator and engine oil changed, new windshield wiper blades, batteries cleaned in the generator, exhaust pipe spring is stretched and worn out they made the hole larger to help with the rattling, the start/electricity relay switch was looked at however this is not something they would repair (this was taken to Rock Island to have a new one installed in the past). This relay switch has not wanted to work well in the cold weather, however it works fine in warmer temps, so will keep a watch on the working conditions.
- 3-16-21- Purchased a small portable floor heater

13. Building and Grounds –

- Jerry Spiker, handyman removed both restrooms trash receptacles, dry walled and Tee painted the walls.
- Cassiday and Tee painted both restrooms.
- Cassiday painted the 4 repaired areas with white flat paint.

14. Flooring

- 3-25-21- 3-28-21 - Ron White installed the vinyl flooring in the entryway and both restrooms. Ron removed the old flooring and the glue. Under the flooring the floors were wet. After removing the old glue, he then painted a sealer onto the concrete that then had to dry for 12 hours. Ron suggests that we do not use the large black rug that we have had in the entryway. There is flooring left over.

15. Brockway Mechanical & Roofing Co.

- East Roof line inspection
- Roof Inspection

16. Simpson Cleaning

- Clean Mold of east side of the ceiling and paint with kilz.

17. Kenny Tharp Masonry Restoration LLC

- Remove cement block wall in front of the air conditioner units
- Install cement block wall in front of the air conditioner units

18. Brockway Company, Inc.

- 5 Ton Goodman Air Conditioner Condensing Unit to be replaced from wreck damage.

19. Child-size furniture (Purchase with memorial money)

- Demco – received sample colors and 2 quoted prices

20. Gold Chairs (5) around the brown table

- Palazzo Fabrics – received sample colors (we chose navy blue)
- Terri Bowman came to measure and took the chairs with her to order fabric.

21. OCI –

- Allaman has the 1950-present yearbooks uploaded and on the website.

- 1931-1949 and 2020 yearbooks are finished. Once we pay the invoice they will ship the yearbooks back to us.
- Microfilm & Actual Newspapers to be digitized – 2 proposals.

22. Long Term Goals

- Furnaces
- Flooring in front of the circulation counter and children's area
- Generator for the building
- Additional Parking

23. Rural Development Grant

- Furnaces

24. Website/Vervocity –

- Allaman has been cleaning up the website.
- Will need some work done on the website as several links are broken.
- Director has asked Jeff Wayland about adding more clickable icons to the home page. Jeff had sales call me and talk about our website and the need for a new website that is more user friendly for staff to do the work.
- 3-31-21 – Director had a conference call with Margie Schlueter to compile a list for a new website design that will be more up to date. Our current website is old and they suggest we put our money on a new WordPress website that is a popular open-source website and content management system. She will work up a quote.

25. Other –

- 2-16-21 & 3-3-21 – Purchased 4 standing desk risers and 1 laptop riser for the bookmobile.
- 2-24-21 – Carthage PL donated 24 Young Adult Playaways to our library. The library purchased the AAA batteries and 4 auxiliary cords to be checked out.
- 3-1-21 – Blind Date with a Book Drawing of winners announced. 4 winners receive book of their choice.
- 3-3-21 – Allaman attended the webinar “Engaging Patrons with Social Media”
- 3-5-21 – Received a \$100 donation from Virginia Ross
- – West Central Elementary School kindergarten teacher Mrs. Charlotte Ackermann has been collecting pennies to present to the Henderson County PL.
- 3-11-21 – Baker attended the webinar “Making Your 2021 Summer Reading Program Bright and Cheerful”.
- 3-16-21 – Purchased an air purifier for director office.
- 3-17-21 - Director ordered a Bluetooth voice amplifier speaker waterproof, wireless microphone headset loudspeaker output for outdoors. Will be used for outdoor Storytime.
- 3-22-21 – Lego Challenge winners announced. Each category received: 1st place, 2nd place, Most Creative and Overall Appearance – prizes to be awarded.
-7 years old & under

-8 – 11 years old

-Family

- Storytime – Will begin to hold outdoor Storytime in April/May as the weather improves.
- Summer reading begins May 25 – July 17, 2021, the theme is “Reading Colors Your World”. Donation list of items for crafts is on the front counter.

Next meeting is May 3, 2021 at 5:00 p.m.