

Henderson County Library Board of Trustees  
October 11, 2021

President Russell called the meeting to order at 5:00 p.m. Present were Bates, Eisenmayer, Pullen, Roessler, Russell, Director Smith and Accounting Clerk Hilligoss. Fisher and Painter excused.

Prop A: Pullen moved with a second by Bates to approve Tax Levy Ordinance No 21-4 for FY 2022 in the amount of \$302,900.00. Roll was called and motion carried.

Bates moved with a second by Roessler to approve the minutes of the September 13, 2021 Special Meeting to approve Budget and Appropriations Ordinance 21-3. Motion carried.

Roessler moved with a second by Pullen to approve the minutes of the September 13, 2021 regular meeting. Motion carried.

Financial report: Current assets \$520,412.33. Income for September \$68,030.74. Expenses for September were \$28,233.95. Raritan CD#1 balance \$56,066.11. Raritan CD#2 balance \$51,492.22. Bank of Stronghurst CD#1 balance \$53,008.71. Bank of Stronghurst CD#2 balance \$53,446.03.

Prop B: Eisenmayer moved with a second by Pullen to accept the financial report. Roll was called and motion carried.

Circulation for September

Library checkouts	3567	Bookmobile checkouts	1740
Interlibrary loans in	494	Interlibrary loans out	334
Total circulation	5307		
E-books checkouts	199	E-read Illinois checkouts	27
Library attendance	541	Bookmobile attendance	746
Curbside attendance	2	New users	38

Prop C: Bates moved with a second by Eisenmayer to renew Raritan CD#1 for a term of 12 months with an interest rate of .5% maturing on October 6, 2022. Roll was called and motion carried.

On September 21, 2021 the library received the 3<sup>rd</sup> installment of property tax in the amount of \$66,796.69.

The change in hours of operation for the library for fall and winter FY 2021-2022 were added to the policy.

Steve Futrell with E-Rate Funding Solutions, LLC filed FCC Form 470 for E-rate funding for year 2022 covering July 1, 2022 to June 30, 2023.

Director Smith will hold individual meeting with each staff member the month of October to go over job duties, job performance and discuss ideas and concerns. Director Smith's retirement date is December 31, 2022.

The library was awarded the Rural Development Grant to be used toward four new furnace units. The grant awarded \$5,800.00. On September 22 thru 24, 2021 Brockway installed the new furnace units.

Illinois Library Association Conference will be held virtually October 12-14, 2021. The theme is "Breaking Down Barriers Building Up Communities" Director Smith is registered to attend.

Director Smith is registered to attend virtually on October 20-23, 2021 the Association of Rural and Small Libraries Conference. The theme is "Biggest Little Library".

On September 14, 2021 Director Smith with the help of Accounting Clerk Hilligoss completed and emailed the Workers Comp Audit to Pekin Insurance Company.

Eric Bain, RAILS technology special project coordinator, taught an all day training for Smith, Tee, Allaman and Baker on September 29, 2021. The subject was Find More Illinois (Inter-library loan resource).

Prop D: Bates moved with a second by Pullen to purchase a Demco chair for the children's area. The chair will complete the new seating arrangement. The cost is \$1,294.51. \$861.63 will be used from the book sale with \$432.88 from the library funds. Roll was called and motion carried.

Other –

- On October 21, 2021 Carey Thacker and Callie Thacker will be presenting a program on Mental Wellness at 10:00 a.m. at the library.
- On Tuesday November 9, 2021 at 6:00 p.m. the library will be hosting a Paint Party.
- 3 hot spots and 3 lap tops for checkout have been ordered by the library. Emergency Connectivity will reimburse the library for the hot spots and lap tops.
- Gingerbread house decorating days will be December 2, 3 and 4, 2021. In addition to decorating at the library take home kits will be available.
- 9-1-21 – Tee started an adult basic computer class for 12 weeks with 15 in attendance.
- 9-2-21 – Director Smith attended the webinar "Emergency Connectivity Fund"
- 9-12-21 – Staff decorated a telephone pole on main street in Oquawka for the Fall Schuyler Street Stroll.
- 9-13-21 – Adult Reading Program begins using the Readsquared app.
- 9-14-21 – Pre-school storytime program begins using the Readsquared app
- 9-15-21 – Adult speaker Meredith Alexander spoke to a group of 8 ladies about "Buzzard Glory Farm".
- 9-18-21 – Director Smith set up tables at the Stronghurst Fall Festival. Sold sale books, handed out 95 bags with our flyers, registered new users, gave away 6 books.

- 9-25-21 – Cassidy took the bookmobile to the Oquawka Schuyler street stroll. Set up table and handed out 50 bags, registered new users, gave away 6 books.
- 9-27-21 – Director Smith took to the Bookmobile to Absolute Transportation to have the generator oil changed.
- 9-30-21 – NEW hours begin – Thursdays 9am – 8pm and Saturday 9am – 1 pm. Saturdays will be open during the lunch hour.
- Sidewalk Book Sale was held Thursday Sept. 23rd 8am – 5pm, Friday September 24th 8-5 and Saturday Sept. 25th 8am – 2 pm. Very well attended.

Meeting adjourned at 5:54 p.m.

Next meeting is November 1, 2021 at 5:00 p.m.

Respectfully submitted,

Sharon Eisenmayer, Secretary