

Henderson County Library Board of Trustees
November 1, 2021

President Russell called the meeting to order at 5:02 p.m. Present were Bates, Eisenmayer, Fisher, Russell, Director Smith and Accounting Clerk Hilligoss. Painter, Pullen and Roessler were excused.

Bates moved with a second by Russell to approve the minutes of the October 11, 2021 meeting. Motion carried.

Financial report: Current assets are \$49,853.51. Income for October was \$2,120.51. Expenses for October were \$31,200.30. Raritan CD#1 balance \$56,042.95. Raritan CD#2 balance \$51,515.50. Bank of Stronghurst CD#1 balance \$53,008.71 Bank of Stronghurst CD#2 balance \$53,513.39.

Prop A; Fisher moved with a second by Bates to accept the financial report. Roll was called and motion carried.

Circulation for October

Library checkouts	3111	Bookmobile checkouts	1432
Interlibrary loans in	351	Interlibrary loans out	301
Total circulation	4543		
E-books checkouts	233	E-read Illinois checkouts	20
Library attendance	580	Bookmobile attendance	564
Curbside attendance	4	New users	16

Staff: Director Smith is working on staff evaluations.

Library Closed Dates for 2022 are as follows. January 1, May 30, July 4, September 5, November 24, December 24, December 26, and December 31.

On October 8, 2021 the library was awarded by Secretary of State and State Librarian Jess White the Restoring the Library grant for FY2022. The amount awarded was \$24,873.00. Director Smith wrote the grant for a whole building generator.

Emergency Connectivity Fund Program: ERATE consultant Steve Futrell filled ECF FCC Form 471 for 3 hotspots in August of 2021. On October 9, 2021 Director Smith purchased 3 hotspots from US Cellular. The library will pay the monthly invoice and Steve Futrell will file the invoice for reimbursement. On October 11, 2021 Steve Futrell ERATE consultant filed ECF FCC Form 471 for 3 laptops. On October 14, 2021 the library ordered 3 laptops from CCS Computers and filed the invoice for reimbursement. On October 21, 2021 the library ordered 3 hotspot cases from Amazon and filed the invoice for

reimbursement. On October 21, 2021 the library ordered 3 laptop cases from CCS Computers and filed the invoice for reimbursement.

The Vervocity Website build out continues.

Flyers were delivered to West Central Elementary School and the Middle School on November 1, 2021 detailing the 2021 Gingerbread House Decorating Days. To-Go pick up dates are November 24, 2021 10 am-4pm, November 26, 2021 10am-4pm, and November 27, 2021 9am-1pm. In House decorating days are December 2, 2021 1pm-7pm, December 3, 2021 1pm-7pm and December 4, 2021 8am-12pm. The library will build the gingerbread houses November 10, 2021, November 11, 2021, November 12, 2021 and November 15, 2021 at the library. Volunteer help is needed. Submit a photo of decorated house to the library and top 5 houses will be selected and on display at the library for voting of the top 2 winners in each for the 4 age categories. Prizes will be awarded.

Grab 'n Go Santa Breakfast will be Saturday December 11, 2021 from 10am-12p.m. Flyers will be taken to West Central Elementary School.

On October 11, 2021 the bookmobile was being taken to Absolute Transportation to have the right brake light repaired and upon exiting the garage the bookmobile hit the bottom panel of the garage door and broke 5 lights across the top of the bookmobile and damaged the garage door. Southeast Iowa Garage Doors gave a quote to repair the garage door on October 12, 2021 for \$2204.00 which includes \$250.00 deductible. On October 19, 2021 the claim was turned into Pekin Insurance and a check was issued to the library for \$1954.00. The last stop at Media will be on October 19, 2021 and will return next summer.

Other –

- 10-8-21 – Called Bigger Electric as we do not have any outside lights working. Possible breaker needs replaced.
- 10-21-21 – Speakers Carey and Callie Thacker presented a program “You Can’t Pour an Empty Cup”
- Director Smith learned from the attorneys at the virtual Illinois Library Association Conference that the bookmobile driver is considered school personnel and must follow the vaccine mandate for the state of Illinois.
- November 6, 2021 the adult reading program party will be held at 10am.
- November 9, 2021 there will be a paint party at the library with 25 registered to attend.
- November 19, 2021 Stronghurst Christmas Walk. The library will set up a table.
- November 20, 2021 Fairview Barn Shop and Sip. The library will set up a table.
- December 4, 2021 Oquawka Christmas parade. The Bookmobile will be in the parade.
- December 7, 2021 Mary Ann Stimpson will have a sign painting party at the library.

Meeting adjourned at 6:17 p.m.

Next meeting is December 6, 2021 at 5:00 p.m.

Respectfully submitted,

Sharon Eisenmayer, Secretary